FILTECH 2023

February 14 – 16, 2023
Koelnmesse · Cologne · Germany

Important Information for FILTECH Presenters

Submit Full Paper & Poster Data* latest until December 1, 2022

All Authors must supply 2 versions of their paper/s to be submitted for oral and short oral /poster presentation: A short version (1 page, word document) for publication in the Abstract Book aand long version (6-18 pages, PDF) for electronic publication. *Poster submission is only necessary for Short oral presenters.

Paper Version 1 (1 page word document)

The first one is a **1 page abstract** in word format which will be published in the FILTECH Abstract Book. It should follow the format as shown on page 3 and contain:

- **Title**
  Arial, 14 pt, capital letters, bold, center aligned

- **Author(s) with address**
  Arial, 12 pt, center aligned

- **Start 1 page short version (Background, Aim, Method, Main results, keywords)**
  Arial, 12 pt, left- and right-justified

- **Finish with 4–6 keywords from keyword list**
  Arial, 12 pt, center aligned

- Figures, diagrams and tables should be inserted in the appropriate position using the same typing

- You can include 1 graphic (printable format)

- Prepare in A4 format (21.0 cm x 29.7 cm) with margins of 2.5 cm

Paper Version 2 (6–18 pages PDF-file)

The second version is a **6-18 pages version** which should include the abstract (version 1) as a first page.

It will be published electronically and available for download to delegates.

The length of the paper can vary between 6 and 18 pages in total.

Please note that **6 pages are a minimum.** Shorter papers cannot be accepted. A text version is required PowerPoint Presentations are not accepted.

FORMATTING
Prepare in A4 format (21.0 cm x 29.7 cm) with margins of 2.5 cm

- Start with your version 1 as the first page

- Start your full paper on the second page

- You can use coloured figures, photos etc.

- Please do not use any kind of pagination, footer or header

**Index your paper and upload your files easily in the Speakers Area.
Log-in details are communicated with the acceptance notice.**

PowerPoint Presentations at the Conference

- All speakers must contact their session chairman in the conference room prior to their session

- A PC laptop is available in each conference room. **Please bring your presentation on a USB Stick.**

- You can check your A/V presentation before the session in the conference room

- Each conference room is serviced by technicians, who will help in any case of any complicacy…

Prepare your presentation in a 16:9 aspect ratio

Forgot log-in details? Contact us at info@filtech.de

International **Conference** & **Exhibition**
February 14– 16, 2023 Cologne Germany · **Save the Date**
The Filtration Event · **www.FILTECH.de**

22.04.2022

FILTECH 2023

February 14 – 16, 2023
Koelnmesse · Cologne · Germany

FILTECH
February 14 – 16, 2023
Cologne – Germany

The Filtration Event
www.Filtech.de

Poster Printing Service

Poster Upload for Short oral Presenters

Sort oral presenters must submit a poster in addition to their full paper.

FILTECH provides a poster printing Service. We will print your poster and set it up. You just have to provide us with a printable file until **November 24, 2021**

A good poster strikes a balance between giving too much or too little information. An effective poster presentation is not just a report or journal article hung on the wall. It should highlight the major points of the topic in a form that the viewer can absorb in a few minutes.

119,9 cm

85,1 cm

Poster format:
width: 85,1 cm
height: 119,9 cm

Important note:
Due to printing reasons 5 mm bleed on all sides will be cut off.

Poster presentations include a short oral presentation (PowerPoint 16:9 aspect ratio) of 5 minutes in the session room. The short oral poster presentation in the session rooms will be followed by individual presentations of the authors in front of the posters directly after every poster session.
Authors with a short oral/poster presentation are asked to be present in front of their poster after their session.
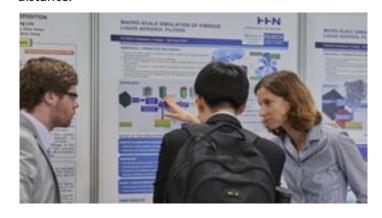
Tips for Preparing Posters

Keep the text brief.

Don't use all capital letters for text. It is harder to read than upper & lower cases.

Use graphics (charts, tables, pictures) that can be understood in a minute or less.

Emphasize important information by using color, different type sizes, etc.

Too many colors or fonts can be distracting. An effective poster is interesting without being too flamboyant.

Assume that people will be looking at your poster from about 1 meter away, and design it to be read from that distance.

- Please prepare your pos-ter in the above format e.g in Powerpoint or provide us with a printable PDF in a high resolution (pictures should have 300dpi).
  In case you use powerpoint please change your sheet to a user-defined format in 85,1 cm wide and 119,9 cm high.
- The organizer will print your poster and set it up on poster walls

If your file ist too large to upload it in the speaker area (10MB+) you can use e.g www.wetransfer.com (this is a cost free service) to transfer your file.
In this case please send your file until to December 1, 2022 via "we transfer" to gerd@filtech.de
Please mention: authors name, title and paper number.

International **Conference** & **Exhibition**
February **14– 16, 2023** Cologne Germany · Save the Date
The Filtration Event · www.FILTECH.de

22.04.2022